Change the appearance of text

	Change the appearance of text											
There are many ways to change the appearance of text on a slide, ranging from basic buttons on the Home tab for formatting font, style, size, color, and paragraph characteristics to more advanced options, such as animation or conversion to SmartArt graphics.												
Paste	Home	Insert Painter	Design Anin Layout New Slide - Delete Slides		Show Review oma - 18 - A abc S AV - Aa Font	View	Add-Ins Format III - 1II - 1III (IIII (IIII)) ■ ■ ■ ■ ■ ■ ■ - Paragrag	Text Direction *	□\\□C ∆llφ3 %\\{}	C → Arrange Qi ☆ = Arrange Sty Drawing	Shape Fill - ick es - Shape Effects -	
Formatting font												
	Home	Insert	Design Anir	nations Slide	Show Review	View	Add-Ins Format					
	K Cut La Copy Format I pboard	Painter	New Slide - Slides	Times New R B I U	oma - 18 - A abs S AV - Aa Font	а* 💞 • <u>А</u> •	I - I = • I # I # (# (# •	Align Text Direction * Align Text * Convert to SmartArt *	■\\□C △LL中む %\\{}	Arrange Or	Shape Fill *	
Paragraph characteristics												
	Home	Insert	Design Anir	nations Slide	Show Review	View	Add-Ins Format					
	∦ Cut (a) Copy ∮ Format I pboard	Painter	New Slide - Slides	Times New R B I U	oma * 18 * A* abs S AV - Aa Font	▲* 🐔 • 🔺 • 5	! :: - : : : : : : : : : : : : : : : : :	Align Text Direction *	□\\□C ∆ll¢∛ \$\\{}	C → Arrange O ☆ = Arrange O Drawing	Shape Fill •	
										SmartAr	t graphics	

EXAMPLE 1-1

There are many ways to change the appearance of text on a slide, ranging from basic buttons on the

Home tab for formatting font, style, size, color, and paragraph characteristics to more advanced options, such as animation or conversion to SmartArt graphics.